

MINUTES OF THE BOARD OF COMMISSIONERS
TINLEY PARK-PARK DISTRICT
TINLEY PARK, ILLINOIS
HELD ON MARCH 15, 2023

The committee meeting of the Board of Commissioners, Tinley Park-Park District scheduled to be held in the Rickerson Meeting Room of the Bettenhausen Recreation Center on March 15, 2023 was called to order by Commissioner Ryan at 6:01 p.m.

Commissioners Present: Don Cuba
Bernie O'Boyle
Lisa O'Donovan
Ashley Rubino

Commissioners Absent: Marie Ryan

Others Present: Shawn Roby, Executive Director
Ryan Veldman, Superintendent of Parks
Tom Leeson, Business Manager
Meghan Fenlon, Superintendent of Recreation
Sean Caddigan, Facilities Manager
Carol Bradtke, Marketing Manager
Sandy Ardolino, Board Secretary
Michael Hayes, Attorney
Mandi Vison, Aquatic Supervisor
Laura, Jeff, Robbie and Josie Brown, Resident
Steve Bauer, DR Horton

Public Comment

Ms. Laura Brown addressed the board regarding a Fitness Center pool incident that happened on February 6 while her daughter was taking a swim lesson. She want to stress her appreciation to Megan Melody who recognized her daughter was in distress and immediately got her daughter out of water and starting administrating first aid/CPR. She also recognized Mandi Vinson and park district staff supports during this very scary time.

Agenda Items for Discussion

23-O-01 Surplus Ordinance

In 2022, the Park District replaced one of our tractors and have since additionally purchased a sweeper attachment for that unit. Our existing sweeper machine (which was a 1991 mower converted for this special use several years ago)

23-R-12 Board Meeting Schedule

We plan to move to one meeting a month and only in special circumstances we will have a special meeting to deal with things that need board approval.

23-R-13 Fund Balance Policy

As part of last year's audit, it was recommended that we create a fund balance policy. The purpose of this policy is to set Fund Balance and Net Assets parameters and targets that promote financial stability.

23-R-14 Financial Institution Authorization

As part of the Investment Policy, investments may be made through only those agencies recommended by the Investment Officers and approved by the governing Board. Annually the board is asked to approve the list of financial institutions which currently provide investment services and/or which investments are made.

23-R-15 Creation of IT Specialist Position

With the increased use of IT for most of the employees, and no-one employee dedicated to performing IT installation, maintenance and training, it is being recommended that the park district create a part-time employee position to help system support.

23-R-16 Awarding of RFP to PepsiCo

Staff sent a request for proposal to three different vendors. We received two back. Staff is recommending PepsiCo. We have been using PepsiCo since 2017 and based on the commissions, product cost, and sponsorship, staff is recommending we stay with PepsiCo for the next three years.

23-R-17 Gymnasium Curtain Repair Partition Pros Inc. \$9,905

Last week we encountered an issue with a strap on the gym divider curtain for court 1 at the Recreation Center. This particular curtain is part of the last group that has not been replaced. While inspecting the issue, Partition Pros uncovered another set of straps that are working toward becoming a similar problem. We would like to fix both at this time.

Commissioner Cuba moved to adjourn the meeting at 6:09 p.m., seconded by Commissioner O'Donovan by voice vote.